

INFORMAL RESOLUTION AGREEMENT

This agreement documents the terms of resolution regarding the Formal Complaint that was filed by _____ under Vanderbilt University’s (the “University”) Formal Grievance Protocol (the “Policy”). In lieu of a formal finding of a violation or no violation of the Policy, the parties have agreed to an informal resolution of the Formal Complaint. The Informal Resolution Process is a voluntary, structured interaction between the involved parties and a facilitator to resolve the allegations following the filing of a Formal Complaint and before a determination. All parties, the informal resolution facilitator, and the Title IX Coordinator must accept the terms outlined for the Informal Resolution Agreement to be effective.

Case Number:

Complainant:

Respondent:

Informal Resolution Facilitator(s):

Incident Date(s):

Informal Resolution Agreement Date:

Allegation(s):

Informal Resolution Type:

The parties have agreed to the following specific actions to resolve the allegations:

If for any reason a party does not adhere to any of the terms, the parties agree that the following consequences will apply:

For the purpose of consideration in the event of any further allegations of misconduct, and/or a background check, the Respondent’s institutional record will indicate:

The outcome of this informal resolution agreement will be shared with:

The outcome of this informal resolution agreement includes the following additional understandings:

By signing this agreement, the parties affirm the following:

- I voluntarily agree to the terms of this informal resolution as outlined above and understand by doing so that I am relinquishing my right to have this matter resolved through the applicable formal grievance protocol.
- I acknowledge and am agreeable to the terms of this Informal Resolution Agreement as outlined above.
- I understand that engaging in conduct inconsistent with this Informal Resolution Agreement may result in a finding of a violation of the University’s policy and formal sanctions.
- I can choose to not sign this document and instead have this matter resolved through the applicable formal grievance protocol.
- I understand that the outcome of an Informal Resolution Process is not appealable.
- I understand that the University deems this matter resolved, and the allegations addressed by this Informal Resolution Agreement will not be subject to further investigation, adjudication, remediation, or discipline by the University, except as otherwise provided in this Informal Resolution Agreement.
- I am aware that the University will maintain a record of this Informal Resolution Agreement and associated information in accordance with institutional policy and applicable laws.

Complainant’s Signature

Date

Respondent’s Signature

Date

Facilitator’s Signature

Date

As the Title IX Coordinator, I have reviewed and approved this Informal Resolution Agreement, thereby resolving this matter.

TIX Coordinator’s Signature

Date

TIX Coordinator’s Name