# Funding Overview and Process

<table>
<thead>
<tr>
<th>Funding</th>
<th>Amount</th>
<th>Distribution Details</th>
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<tr>
<td><strong>FACULTY ON 9 MONTH APPOINTMENTS</strong></td>
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| One-Time Faculty Support        | $10,000/faculty member for 2 faculty members Max $20,000 per course* | • Payment will be included in faculty's paycheck within a month following census day.  
• The Provost Office will initiate payment.  
• The supplement is paid only the first semester the course is launched.  
• *If more than two teach the course (in total whether on 9-month or 12-month), it is up to those involved to determine how to distribute the $20,000 maximum. |
| **FACULTY ON 12 MONTH APPOINTMENTS** |                                     |                                                                                                                                                    |
| One-Time Faculty Support        | $10,000/faculty member for 2 faculty members Max $20,000 per course* | • Funds may be used for faculty effort or towards a faculty research account, however, use of these funds must be consistent with effort reporting, and requires approval of the faculty member’s chair and departmental administrators  
• OCCI should be notified of approved use and will initiate funds transfers, and VUMC-employed faculty must complete billing agreements (non-sponsored billing agreement or employee service agreement) in advance of course offering  
• *If more than two teach the course (in total whether on 9 month or 12 month), it is up to those involved to determine how to distribute the $20,000 maximum. |
| **PER UNIVERSITY COURSE OFFERING** |                                     |                                                                                                                                                    |
| Course Expenses                 | $5,000/course                        | • To be used by faculty to support the course (course materials, speaker fees expense, etc.).  
• A budget must be submitted to the Office for Cross College Initiatives (OCCI) prior to the course start date.  
• **NEW:** Courses will be assigned a project number to charge expenses to. |
| School/College Expenses | Up to $10,000/faculty member  
Max $20,000 per an offering* | - May be paid to the school/college to cover loss of faculty role in current teaching responsibilities for the semester up to $10,000 per faculty member (i.e., costs to have other faculty teach their assigned courses) in October (for fall courses) or in March (for spring courses).  
- Paid the first three times the course is taught in a 5-year period.  
- The Provost Office will initiate funds transfer. |