Goals of the USAC Standing Committees

• Raise level of accountability.

• Build up expertise over time.

• Form a bridge for issues of interest to the Council to carry forward from Council year to Council year.

• Increase participation of USAC members.

• Improve communications (all directions - to council members, University administration and the University community).

Responsibilities of USAC Standing Committee Chairs or Co-Chairs

• Appointment is for a one year term.

• Attend monthly Executive Committee meetings or send a representative (preferably the Vice-Chair) from your committee to report on your committee’s work and to gain a greater insight to the Council direction for the current Council year.

• Elect new committee chair and vice-chair for following Council year near end of term. Report elections results to USAC officers and USAC Membership Committee.

• Conduct committee meetings as needed.
  • Meetings should be well organized.
  • Each meeting should last no more than 1 hour typically.

• Oversee committee-sponsored events.

• Delegate tasks and responsibilities to committee members to nurture "empowerment to council members."

• Invite other USAC members to attend committee meetings.

• Have fun.
• All about marketing; consider using "team" concept for committees to add enthusiasm and encourage participation; teams could develop their own nicknames, e.g., Rules and Administration could be the "Rulers".

• Report inactive committee members to the Membership Committee.

Responsibilities of USAC Standing Committee Vice-Chairs

• Appointment is for a one year term.

• Serve in place of Committee Chair when needed.

• Assume responsibility of Committee Chair if Chair unable to serve.

• Assist Committee Chair as requested.

• Attend and participate in committee meetings.

Responsibilities of USAC Standing Committee Members

• Appointment is for a two year term.

• Attend and participate in committee meetings.

• Assist Committee Chair and Vice-Chair as requested.